

Weekend and Holiday Care

Purpose:

To define the coverage for holiday and weekend care.

Procedure:

- 1) Weekend and holiday care is provided by full or part-time staff members.
- 2) Coverage is for 8 hours (unless exempted by the Operations Manager, ACF). Duties assigned for each non-regular work day consist of feeding, watering, scheduled cage cleaning, waste removal, administering treatments, basic animal observations, and occasional assistance to investigators.
- 3) The Director and the Manager of the ACF are always accessible by phone, see emergency contact information posted in the facility.